

CITY OF RHINELANDER

APPLICATION FOR CERTIFICATE OF OCCUPANCY



Please provide ALL the information requested.

This information is used in the case of an emergency for Fire and Police services. **A complete legible site plan and floor plan of all levels of all buildings must accompany application.** If you have any questions, please feel free to call the Inspection Department at (715) 365-8606.

Address of the property _____ Parcel number? **RH** _____ Zoned? _____

TYPE OF BUILDING:

- One-Family Dwelling Two-Family Dwelling Apartments # _____ Condominiums Office Building Hotel/Motel
 Commercial/Retail Industrial Building Temporary Structure Other

Business Name: _____ Business Phone Number: () _____ - _____ Hours: _____

USE OF BUILDING OR SPACE: Previous Use _____

Proposed Use; _____ Nature of Business: _____

Maximum Capacity (Occupancy) Assembly type uses (ex: restaurants, churches, daycares, etc.): _____

CONSTRUCTION WORK INVOLVED (if any): New Construction Alteration of an existing building Neither of the above – Permit # _____

Area:
Gross Floor Area _____ sq. ft. Garage Floor _____ sq.ft. Gross Parking Area _____ sq.ft Total # of Parking Space: _____

A.D.A Parking: _____ Number of Floors: _____ Number of Units: _____ Does this building have an elevator? YES NO

LOCATION:

Within the building, where are the following items located: (all items may be identified on a site/floor plan):

Sprinkler Connection: _____ Alarm Panel: _____

Gas Shutoff: _____ Knox Box: _____ Electrical Panel: _____

BUSINESS OWNER: PLEASE PRINT

Name: _____ **Mail Address:** _____

Email: _____

Phone Number: () _____ - _____

Cell Number: () _____ - _____

***Please list all key holders names, addresses and phone numbers: (use separate paper if needed) ***

Name: _____

Name: _____

Address: _____

Address: _____

Home #: () _____ - _____ Cell # () _____ - _____

Home #: () _____ - _____ Cell # () _____ - _____

Name: _____

Name: _____

Address: _____

Address: _____

Home #: () _____ - _____ Cell # () _____ - _____

Home #: () _____ - _____ Cell # () _____ - _____

PROPERTY OWNER: PLEASE PRINT

Property Owner's Name(s): _____ Address: _____

EMAIL: _____

Phone Number: () _____ - _____ Cell Phone Number: () _____ - _____

I, the Applicant, hereby certify that the information supplied on this application is true and correct to the best of my knowledge: and that ANY construction, alteration or repair has been performed in accordance with the applicable regulations and under a valid permit issued by the City of Rhinelander.

Signature: _____ Date _____

Property Owner: Business Owner: Other: