

# CITY OF RHINELANDER



## Heating-Ventilating-Air Conditioning Permit Application

This is an application ONLY and is NOT an authorization to start construction. This application will be reviewed by the Building Inspector, and if approved, a building permit will be issued.

\*\* This permit MUST be filled out in its entirety to be considered for approval \*\*

Site Address: \_\_\_\_\_ Parcel # \_\_\_\_\_

Building Type:  Single Family  Two Family  Rental  Multi-Family  Commercial  Industrial  Other: \_\_\_\_\_

**OWNER INFORMATION:** Email: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**PROJECT INFORMATION:**  State Approved Plan required?  Yes, plans & letter included  NO

New  Alteration  Addition  Replacement  Access/Garage **Work Valuation: \$** \_\_\_\_\_

**HVAC Equipment:**  Furnace  Air Handlers  Boiler  Air Conditioning  Heat Pump  Fireplace  Radiant Based

Rooftop  Stove  Add to Existing  Vent Fans # \_\_\_\_\_

Other: \_\_\_\_\_

\*\*Solid fuel must meet ASTM-E1509 listing if in commercial

Fuel	Nat. Gas	LP	Oil	Elec	Solid
Space Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Water Htg	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

BTU Information:	List in BTU'S
Heating:	_____
Air Conditioning:	_____

Square Footage - Work Area
Residential _____
Comm/Indust _____

**CONTRACTOR INFORMATION:**  Owner is HVAC Contractor & occupies this single-family home.

**HVAC Contractor:** Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ HVAC Contractor # \_\_\_\_\_ Exp: \_\_\_\_\_

**HVAC Qualifier:** Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Electrical Contractor # \_\_\_\_\_ Exp: \_\_\_\_\_

**Electrician:** Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Email: \_\_\_\_\_ Master Elections # \_\_\_\_\_ Exp: \_\_\_\_\_

I hereby agree to comply with all applicable codes and ordinance of the City of Rhinelanders and the State of Wisconsin; I understand that the issuance of this permit creates no legal liability, express or implied, on the state or municipality; and certify that all the above information is accurate. I expressly grant the building inspector, or the inspector's authorized agent, permission to enter the premises for which this permit is sought at all reasonable hours and for any proper purpose to inspect the work which is being done.

Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

HVAC Contractor  Business Occupant  Other \_\_\_\_\_

**FAILURE TO OBTAIN A PERMIT BEFORE WORK HAS STARTED WILL RESULT IN A TRIPLE FEE PERMIT!**

## *Heating-Ventilating-Air Conditioning*

### *Safety & Professional Services: SPS 305.70 & 305.71*

Please see State Website at:

<https://dsps.wi.gov/Pages/Programs/HVAC/Default.aspx>

for complete code and any questions you may have regarding HVAC license requirements.

#### **SPS 305.70 HVAC contractors.**

##### **(1) General.**

(a) Except as provided in par. (b), pursuant to s. 101.178 (2), Stats., no person, entity, or business may engage or offer to engage in installing or servicing heating, ventilating, or air conditioning equipment, unless the person, entity, or business holds a registration issued by the department as a registered HVAC contractor.

(b) 1. A person, entity, or business is not required to hold a registration as a registered HVAC contractor to service existing heating, ventilating, air conditioning, or refrigeration equipment within facilities or properties owned by the person, entity, or business.

2. A person, entity, or business is not required to hold a registration as a registered HVAC contractor to install or service heating, ventilating, air conditioning, or refrigeration equipment within a dwelling owned by the person, entity, or business and in which the person, entity, or business resides or will reside.

3. A person, entity, or business is not required to hold a registration as a registered HVAC contractor for electrical or plumbing work associated with the installation or servicing of the HVAC equipment or systems.

##### **(4) Responsibilities.**

(a) For any HVAC equipment installation that requires a uniform building permit under s. SPS 320.08, a person, entity or business which holds an HVAC contractor registration may not commence installation of HVAC equipment until a permit is issued for the installation.

(b) A person who holds a HVAC contractor registration may not contract with another person or entity to engage in construction business activities unless the person or entity holds a credential under s. SPS 305.30 (1) (a) or (b).

#### **SPS 305.70 HVAC contractors.**

##### **(1) General.**

(a) Pursuant to s. 101.178 (3), Stats., an individual may obtain in accordance with this section an HVAC qualifier certification from the department relative to the business of installing or servicing heating, ventilating or air conditioning equipment.

(b) A person or entity who utilizes a person who holds an HVAC qualifier certification under this section shall be deemed to be a certified HVAC business and pursuant to s. 101.178 (3) (c), Stats., may not be required to obtain a local certification, license or other approval in order to engage in the business of installing or servicing heating, ventilating or air conditioning equipment.

(6) RESPONSIBILITIES. For any HVAC equipment installation that requires a uniform building permit under s. SPS 320.08, a person who holds an HVAC qualifier certification may not commence installation of HVAC equipment until a permit is issued for the installation

## **Safety and Professional Services – Chapter SPS 323 (Heating, Ventilating & Air Conditioning):**

[http://docs.legis.wisconsin.gov/code/admin\\_code/sps/safety\\_and\\_buildings\\_and\\_environment/320\\_325/323](http://docs.legis.wisconsin.gov/code/admin_code/sps/safety_and_buildings_and_environment/320_325/323).