



City of Rhinelanders

Office of the Interim City Administrator

March 5, 2018

RE: Request for Proposal - City of Rhinelanders Hodag Park Bathroom Remodel

The City of Rhinelanders (City) is requesting written proposals from architectural or engineering design firms (Firms) to design, specify, bid, and oversee the remodeling of one (1) bathroom facility located at Hodag Park that is described as a 20 x 30 block painted CMU building now containing men's and women's bathrooms, one handicapped accessible toilet, storage space and mechanical space. The existing facility has provided over 20 years of service and will require reconditioning of interior and exterior painted surfaces and replacement of roof, fixtures and amenities.

The objective of this proposal is for Firms to submit to the City their proposals to facilitate the remodeling as set forth in the preceding paragraph or as recommended to promote a fully renewed service life. Proposal costs should be submitted with detail of the recommended improvements anticipated for design and bidding phases, and, should include a proposed cost to complete the subsequent construction administration phase. It is anticipated the cumulative proposed costs will not exceed a budget of \$50,000 to include insurance, design, permitting and/or architectural fees, advertisement, contract specifications and bidding documents, a recommendation for award of contract, and overseeing all aspects of the ongoing work as the City's representative for construction administration.

The successful proposal shall include the anticipated construction costs and a feasible timeline to complete the improvements prior to July 2018.

Proposals including the experience of the firm shall be submitted to the City of Rhinelanders until 4:00 pm on March 22, 2018. Proposals shall be submitted to:

Val Foley, City Clerk
City of Rhinelanders
135 S. Stevens Street
Rhinelanders, WI 54501

Proposals will be reviewed and it is anticipated that a proposal and/or contract will be awarded on or before April 9, 2018.



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A site visit can be scheduled to observe existing conditions of the building. To view the facility to be remodeled, additional information or questions should be directed to Jeremy Biolo, Parks & Recreation Director at parks@rhinelandercityhall.org.

All bids are subject to approval of the City of Rhinelanders City council. The City of Rhinelanders reserves the right to reject any or all bids or to waive any irregularities in any bid or to accept any bid or combination of bids that would be most advantageous to the City of Rhinelanders.