

CITY OF RHINELANDER
WATER/WASTEWATER COMMITTEE MEETING
MONDAY, December 1, 2014 – 5:00 PM
City Hall, 135 S. Stevens St., Rhineland

MINUTES

- I. Meeting was called to Order** by committee member Sherrie Belliveau temporarily filling in for Joe Salzer. Attended by committee members Tom Kelly, Mark Pelletier, and George Kirby. Other attendees include: Mayor Richard Johns, Tim Kingman, Tom Roeser, Mark Barden of Town & Country Engineering, Inc, and Marcus Nesemann of Northwood's River News.
- II. Approval of Regular Meeting Minutes** of November 3, 2014. Motion was made by George Kirby, seconded by Tom Kelly to approve minutes as written. Motion carried.
- III. Departmental Activity Report**
 - A. Waste Water Utility – Tim Kingman, Director of Public Works
 - B. Water Utility – Tom Roeser, Water Superintendent
- IV. Unfinished Business**
- V. New Business:**
 - A. Discuss/Approve Grant Application Services for Downtown Improvements proposed by Town & Country Engineering, Inc. for costs not to exceed \$8,000. Motion was made by Tom Kelly seconded by Mark Pelletier to approve Grant Application Services for Downtown Improvements proposed by Town & Country Engineering, Inc. for costs not to exceed \$8,000. Motion carried*.
 - B. Discuss/Approve Design Services Contract for Downtown Improvements Supported by Rural Development proposed by Town & Country Engineering, Inc. Proposal is provided for lump sum costs not to exceed \$279,000 for design services, and \$25,000 for additional ROW mapping and coordination under hourly cost basis. Motion was made by Mark Pelletier, seconded by George Kirby to approve Design Services Contract for Downtown Improvements Supported by Rural Development proposed by Town & Country Engineering, Inc for a total cost not to exceed \$304,000 contingent upon legal review. Motion carried*

*Item A & B approvals were considered with understanding the engineers proposed costs for respective services will be monitored as the project advances, that the proposed services will retain value in the future if the project does not proceed, and that it will remain possible to halt the project work and service expense..
 - C. Discuss/Approve 2013 Sanitary Sewer, Street & Utility Improvement Project Change Order No. 10 to complete additional work items as recommended for proposed cost of \$4,357.16. Motion was made by George Kirby, seconded by Mark Pelletier to approve 2013 Sanitary Sewer, Street & Utility Improvement Project Change Order No. 10 to complete additional work items as recommended for proposed cost of \$4,357.16. Motion carried.
 - D. Discuss/Approve ratification of 2013 Sanitary Sewer, Street & Utility Improvement Project Pay Request No. 13 submitted by Dorner, Inc. in the amount of \$47,704.13 with partial payment as recommended for work completed to date. Motion was made by Mark Pelletier, seconded by Tom Kelly to approve ratification of 2013 Sanitary Sewer, Street & Utility Improvement Project Pay Request No. 13 submitted by Dorner, Inc. in the amount of \$47,704.13 with partial payment as recommended for work completed to date. Motion carried.

- E. Discuss/Approve 2014 Wastewater Treatment Facility Modifications – Contract E Change Order No. 4 to adjust final contract costs as recommended. No action was taken at this time**.
 - F. Discuss/Approve 2014 Wastewater Treatment Facility Modifications – Contract E Pay Request No. 5 submitted by Boldt Company to address the final project payment. No action was taken at this time**.
- **Items E & F received no action determination due to the understanding given that it is acceptable with the contractor that a final payment including change orders will be completed next month instead after pipeline corrections are completed.
- G. Discuss/Approve 2014 Water System Improvements New Well House No. 8 Change Order No. 3 to complete additional chemical addition work items as recommended for proposed cost of \$12,469.00. Motion was made by George Kirby, seconded by Tom Kelly to approve 2014 Water System Improvements New Well House No. 8 Change Order No. 3 to complete additional chemical addition work items as recommended for proposed cost of \$12,469.00. Motion carried.
 - H. Discuss/Approve 2014 Water System Improvements New Well House No. 8 Change Order No. 4 to relocate the Well No. 8 electrical service as recommended for proposed cost of \$5,914.00. Motion was made by George Kirby, seconded by Mark Pelletier to approve 2014 Water System Improvements New Well House No. 8 Change Order No. 4 to relocate the Well No. 8 electrical service as recommended for proposed cost of \$5,914.00. Motion carried.
 - I. Discuss/Approve 2014 Water System Improvements New Well House No. 8 Pay Request No. 5 submitted by Staab Construction Company with partial payment as recommended for work completed to date. Motion was made by Tom Kelly, seconded by Mark Pelletier to approve 2014 Water System Improvements New Well House No. 8 Pay Request No. 5 submitted by Staab Construction Company with partial payment as recommended for work completed to date for a total of \$119,554.00. Motion carried.
 - J. Discuss/Approve 2014 Utility Improvements Alban and Timber Drive Pay Request No. 3 submitted by Dorner, Inc. in the amount of \$6,903.67 with final payment as recommended for all the work now completed. Motion was made by Mark Pelletier, seconded by George Kirby to approve 2014 Utility Improvements Alban and Timber Drive Pay Request No. 3 submitted by Dorner, Inc. in the amount of \$6,903.67 with final payment as recommended for all the work now completed. Motion carried.

VI. Matters of Emergency/Informational Nature

- A. USDA Rural Development Interceptor project work has closed down for winter season under intended schedule. Remaining paving and restoration construction activities will be completed in Spring 2015.
- B. WWTF Contract E construction has been substantially completed with minor punch list items to be addressed. Project closeout is being completed.
- C. 2014 Well No. 8 and Wellhouse Modifications project construction of wellhouse structure and connected piping completed this last month. Installation of electrical equipment and pump equipment will start in the next month.
- D. The underground utility work for 2014 Street Project on Alban and Timber Streets are completed with hold on work for Spring surface pavement and restoration touchup planned.
- E. Downtown revitalization project has progressed with preliminary survey work being completed, and, the next USDA RD organizational meeting conducted this month. Building surveys and inspections will start to be scheduled during the next month.
- F. Modifications of the High Street tank are being completed as proposed, and, one tenant will be removing their equipment at same location early this month.

VII. Consideration of Bills & Claims

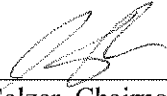
Motion was made by Sherrie Belliveau, seconded by George Kirby to approve bills & claims in the amount of \$494,076.82 for water, \$152,435.73 for wastewater, and \$3,293.09 for stormwater. Motion carried.

VIII. Future Agenda Requests and Meeting Date

The next regular meeting is scheduled for Monday, January 5, 2015 at 5:00 p.m.

IX. Adjournment

Motion was made by Tom Kelly, seconded by George Kirby to adjourn. Motion carried.

Approved 5 Jan 2015 
Joe Salzer, Chairperson

Received By _____
City Clerk/Treasurer's Office