

**CITY OF RHINELANDER
WATER/WASTEWATER COMMITTEE MEETING
MONDAY, November 3, 2014 – 5:00 PM
City Hall, 135 S. Stevens St., Rhinelanders**

MINUTES

- I. Meeting was called to order by** Chairperson Joe Salzer. Attended by committee members Tom Kelly, Mark Pelletier, Sherrie Belliveau, and George Kirby. Other attendees include: Mayor Richard Johns, Blaine Oborn, Tim Kingman, Tom Roeser, and Alex Young.
- II. Approval of Regular Meeting Minutes of October 6, 2014.** Motion was made by Mark Pelletier, seconded by Tom Kelly to approve minutes as written. Motion carried. Sherrie Belliveau, George Kirby abstained.
- III. Departmental Activity Report**
 - A. Waste Water Utility – Tim Kingman, Director of Public Works
 - B. Water Utility
- IV. Unfinished Business**
- V. New Business:**
 - A. Discuss/Approve stormwater ordinance and credit manual conditions. No action was taken at this time. The city will continue to evaluate options available.
 - B. Discuss/Approve Water and Wastewater department share of cost for operation and maintenance software and services. Motion was made by Mark Pelletier, seconded by Sherrie Belliveau to approve Water and Wastewater department share as half of cost for operation and maintenance software and services. Motion carried.
 - C. Discuss/Approve Ehlers rate study services required to complete water rate application for costs not to exceed \$6,000. Motion was made by Mark Pelletier, seconded by George Kirby to approve Ehlers rate study services required to complete water rate application for costs not to exceed \$6,000. Motion carried.
 - D. Discuss/Approve ratification of 2013 Sanitary Sewer, Street & Utility Improvement Project Pay Request No. 12 submitted by Dorner, Inc. in the amount of \$231,007.10 with partial payment as recommended for work completed to date. Motion was made by Sherrie Belliveau, seconded by George Kirby to approve ratification of 2013 Sanitary Sewer, Street & Utility Improvement Project Pay Request No. 12 submitted by Dorner, Inc. in the amount of \$231,007.10 with partial payment as recommended for work completed to date. Motion carried.
 - E. Discuss/Approve 2014 Wastewater Treatment Facility Modifications – Contract E Change Order No. 2 to complete additional work items as recommended at a proposed cost of \$14,996.18. Motion was made by Sherrie Belliveau, seconded by Tom Kelly to approve 2014 Wastewater Treatment Facility Modifications – Contract E Change Order No. 2 to complete additional work items as recommended at a proposed cost of \$14,996.18. Motion carried.

- F. Discuss/Approve 2014 Wastewater Treatment Facility Modifications – Contract E Pay Request No. 4 submitted by Boldt Company in the amount of \$38,982.30 with partial payment as recommended for work completed to date. Motion was made by Mark Pelletier, seconded by George Kirby to approve 2014 Wastewater Treatment Facility Modifications – Contract E Pay Request No. 4 submitted by Boldt Company in the amount of \$38,982.30 with partial payment as recommended for work completed to date. Motion carried.
- G. Discuss/Approve Substantial Completion Certificate for 2014 Wastewater Treatment Facility Modifications – Contract E Project. Motion was made by Mark Pelletier, seconded by George Kirby to approve Substantial Completion Certificate for 2014 Wastewater Treatment Facility Modifications – Contract E Project. Motion carried.
- H. Discuss/Approve 2014 Water System Improvements New Well House No. 8 Work Directive No. 1 to complete revised electrical work at a proposed cost of \$5,914.00. Motion was made by George Kirby, seconded by Joe Salzer to approve 2014 Water System Improvements New Well House No. 8 Work Directive No. 1 to complete revised electrical work at a proposed cost of \$5,914.00. Motion carried.
- I. Discuss/Approve 2014 Water System Improvements New Well House No. 8 Pay Request No. 4 submitted by Staab Construction Company in the amount of \$262,941.30 with partial payment as recommended for work completed to date. Motion was made by Sherrie Belliveau, seconded by Mark Pelletier to approve 2014 Water System Improvements New Well House No. 8 Pay Request No. 4 submitted by Staab Construction Company in the amount of \$262,941.30 with partial payment as recommended for work completed to date. Motion carried.
- J. Discuss/Approve 2014 Utility Improvements Alban and Timber Drive Change Order No. 2 for \$274.97 credit due to complete private plumbing correction. Motion was made by Sherrie Belliveau, seconded by George Kirby to approve 2014 Utility Improvements Alban and Timber Drive Change Order No. 2 for \$274.97 credit due to complete private plumbing correction. Motion carried.
- K. Discuss/Approve 2014 Utility Improvements Alban and Timber Drive Pay Request No. 2 submitted by Dorner, Inc. in the amount of \$3,691.50 with partial payment as recommended for work completed to date. Motion was made by Tom Kelly, seconded by Mark Pelletier to approve 2014 Utility Improvements Alban and Timber Drive Pay Request No. 2 submitted by Dorner, Inc. in the amount of \$3,691.50 with partial payment as recommended for work completed to date. Motion carried.
- L. Possible Executive Session pursuant to WI Stat. §19.85(1) (c, e, f, & g) to:
Motion was made by George Kirby, seconded by Tom Kelly to enter Executive Session. Motion carried.
 - a. Discuss/Approve negotiations on sewer claim.
 - b. Discuss/Approve options for property sale.
 - c. Adjourn from Executive Session and reconvene in Open Session. Motion was made by George Kirby, seconded by Sherrie Belliveau to exit Executive Session. Motion carried.
- M. Approve sewer claim conditions and/or property sale. No action taken at this time; continued negotiations will be completed and presented to the committee at a future meeting.

VI. Matters of Emergency/Informational Nature

- A. USDA Rural Development Interceptor project work has continued under intended schedule. Davenport Street bridge crossing work has been completed and the remaining paving and restoration construction activities will be completed in Spring 2015. City of Rhinelander web page progress reports are planned to be updated through to mid-November.
- B. WWTF Contract E construction has been substantially completed with minor punch list items to be addressed.
- C. 2014 Well No. 8 and Wellhouse Modifications project construction of wellhouse and connected piping are underway with favorable testing of water capacity and quality completed.
- D. The underground utility work for 2014 Street Project on Alban and Timber Streets are completed with Spring surface pavement and restoration touchup planned. The Phillips Street railroad crossing has been completed.
- E. Downtown revitalization project has progressed with preliminary survey work being completed, and the next USDA RD organizational meeting scheduled for later this month.

VII. Consideration of Bills & Claims

Motion was made by Sherrie Belliveau, seconded by George Kirby to approve bills & claim sin the amount of water \$218,212.05, wastewater \$536,207.50, and stormwater \$68,101.52. Motion carried.

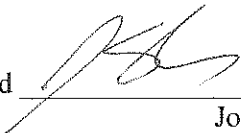
VIII. Future Agenda Requests and Meeting Date

The next regular meeting is scheduled for Monday, December 1, 2014 at 5:00 p.m.

IX. Adjournment

Motion was made by Tom Kelly, seconded by Mark Pelletier to adjourn. Motion carried.

Approved



Joe Salzer, Chairperson

Received By

City Clerk/Treasurer's Office

