

**CITY OF RHINELANDER
JOINT PLANNING COMMISSION AND
PARKS, BUILDINGS AND GROUNDS COMMITTEE MINUTES
TUESDAY, MARCH 18, 2014**

PLANNING MEMBERS PRESENT: Mayor Dick Johns, Mark Pelletier, George Kirby, Sandy Bergman, Joe Sturzl and Russ Brown.

PLANNING MEMBERS ABSENT: Jim Leschke

PARKS, BUILDINGS & GROUNDS MEMBERS PRESENT: Sherrie Bellevue; Alex Young; Tom Kelly; Tom Gleason; Joe Salzer; Mayor Johns.

PARKS, BUILDINGS & GROUNDS MEMBERS ABSENT: None

OTHERS PRESENT: Terry Williams Fire Chief; Blaine Oborn City Administrator; Joe Heider NCRPC; Kyle Rogers River News; Gunder Paulson.

CALL PLANNING COMMISSION MEETING TO ORDER: The meeting was called to order by Chairman Dick Johns at 4:00 P.M., noting there was a quorum present to conduct business, the media had been properly notified and the agenda duly posted.

APPROVAL OF PLANNING COMMISSION MEETING MINUTES OF JANUARY 9, 2014.
MOTION BY KIRBY/BERGMAN TO APPROVE MEETING MINUTES OF JANUARY 9, 2014. 6 AYE, 0 NAY, 1 ABSENT (LESCHKE); **MOTION TO APPROVE CARRIED.**

CALL PARKS, BUILDINGS AND GROUNDS COMMITTEE MEETING TO ORDER: The meeting was called to order by Chairman Sherrie Bellevue at 4:01 P.M., noting there was a quorum present to conduct business, the media had been properly notified and the agenda duly posted.

UNFINISHED BUSINESS:

None at this time

NEW BUSINESS:

COMPREHENSIVE PLAN – *Discuss/Approve/Disapprove Comprehensive changes and additions.* Fred Heider from NCRPC was present to discuss both the Comprehensive Plan and the Outdoor Recreational Plan Development.

OUTDOOR RECREATIONAL PLAN DEVELOPMENT – *Discuss/Approve/Disapprove Outdoor Recreation Plan agreement.* Heider thanked all for allowing him to address both committees together. Heider went on to discuss that there is some overlap in Comprehensive Plan and the Outdoor Recreational Plan Development; he passed out an analysis of the Comprehensive Plan overview/timeline and a copy of the Outdoor Recreational overview/time line; He stated that DRI is also doing a downtown development plan that may be a crossover during this process. Heider discussed that other departments and Oneida County may be involved as issues may all tie in together. He asked that discussion take place as to what has happened since 2008 when the original Comprehensive Plan was originally done.

Draft Public Participation Plan for next planning meeting as required; to have all open meetings, chapters and maps on web site for NCRPC managed.

Creating goals, objectives and policies as to relating to issues or problems that have occurred or are occurring that have not worked out well that is in the plan. Blaine stated that they just did a south east corridor study and it may be included or helpful in the plan. Example would be including the golf course, historic preservation plan and OC Health 400,000 lean grant that could be used. Major changes have been EMS and storm water utility plan. All agreed it is a major problem to extend water/sewer without annexation. Major developments – Rennes, Printpack, Marshfield Dental Clinic, Milestone, Waste water treatment plant, Dialysis Center.

Williams questioned outdoor recreation plan falling under also golf course; which the answer was yes. Discussion took place regarding up and coming infill that is planned. TIFF'S had been added Tiff 8 9 and 10. Heider explained that the entire Comp Plan will be revised and updated; State Law requires 20 year plan that is redone every 10 years; if there is a lot of change over in elected officials, numbers or statistics change by large numbers. Oborn explained that we do not have an Outdoor Recreational Plan in place; with new boat launch, new park locations and walking/hiking plans, this needs to be in place. Bergman questioned the base line for demographic; Heider stated that they will use 2010 census; another is the long form 5 year rolling form; another would be using projections using the 2010 census for housing, population, etc.

Plan process is approximately 1 year; could be done by thanksgiving or Christmas 2014. Outdoor rec plan completed by end of summer 2014.

Bellevue suggested an opinion form on the city's website. Discussion took place regarding asking surrounding groups for input on the Outdoor Recreation Plan. Young stated that over the years the City has obtained property and would like to develop some of the areas and maybe a trail to combine these areas or development them.

Discussion took place regarding the technology component plan. Broadband development and future technology for the City. All agreed that Technology Plan as well as the Historic Preservation Plan need to be included in the Comprehensive Plan.

Construction projects completed and planned in the near future; include transportation like 5 year road plan. Gleason stated that there is a group working with Canadian National to bring back rail service; also stated that there is a road project plan that is available.

Sturzl wanted to know what the most efficient way to get the public input; depends on the community, online, newsletters, etc. Maybe link be included on the Chamber and the DRI newsletter and the news media, mass mailings are a few possibilities. Surveys do track where the people live that are filling out the survey.

Bergman questioned section 3 housing has old demographics and has been struggling in working on this one for a long time. There are many homes that are foreclosed, abandoned and/or unlivable and would like to have some of these items noted in that chapter. Sturzl questioned if it will come back to Committee for discussion or possible resolve for these types of housing issues and looking at what are other municipalities doing or looking at as options to help resolve, etc. Population as gone down and economic wealth has decreased since the Comprehensive Plan in 2008. Would like to see more infrastructures to the City. Discussion took place regarding making housing more attractive to attract more people. Williams explained that the City does not have lots to sell that are large enough to attract to have people not be on top of each other. The city has an opportunity to work with development for residential to help infrastructure.

Belliveau discussed the addition to revitalizing commercial properties. Bergman stated that there were many ideas and thoughts and would like to see these items come back listed to have opportunity to rate what is most important. Discussion took place regarding possibly obtaining property to annex and create some infrastructure and expand the appeal. Discussion took place regarding opportunities and thoughts on future development. Oborn stated that the Library is looking to expand. Bergman questioned Oneida County development involvement for thoughts and ideas for future development and future plans for the City.

Paulson discussed the joint effort and plan for the Oneida County Fair and the City of Rhinelander Park facility; would like to look at upgrading the facility and services in the park for use. Heider stated that in the OC plan that the city is creating their own outdoor recreation plan and will be part of the regional plan. Paulson also discussed the moving or rebuilding of the band shell from the Trigs parking lot to Pioneer Park to be used by the fair; Oborn stated that a facilities survey will help to see or look at what needs to be done; Belliveau suggested that a survey be distributed to all groups and then have a representative be present with their groups summary for input on the issues.

Heider stated he will take the information and discuss with the NCRPC planners and then in approximately 3 months bring something back for review. Will appear before the Buildings, Grounds and Parks with planning to organize the survey with questions. Will place on agendas for discussion, review and participation of creation of the survey questions.

PARKS, BUILDINGS AND GROUNDS COMMITTEE ADJOURNMENT: MOTION BY YOUNG/KELLY TO ADJOURN PARKS, BUILDINGS AND GROUNDS COMMITTEE, ALL AYE, MOTION TO ADJOURN APPROVED.

PLANNING COMMISSION ACTION ITEMS:

Ordinance Change – *Discuss/ Approve/ Disapprove proposed ordinance change to 5.07.08, 5.07.09 & 5.07.10 to allow message centers on school property in residential areas by conditional use.* Williams explained that at the last meeting under informational; this would be for school announcements, etc. Enclosed you will see the proposed ordinance. Kirby stated that he has seen these in Merrill and it is very nice to provide information. Williams stated that the Junior High School approached him regarding the issue. MOTION BY KIRBY/STURZL TO APPROVE ORDINANCE CHANGE TO 5.07.08, 5.07.09 & 5.07.10 TO ALLOW MESSAGE CENTERS ON SCHOOL PROPERTY IN RESIDENTIAL AREAS BY CONDITIONAL USE. ALL AYE, MOTION TO APPROVE CARRIED.

Animated Lighting – *Discuss/ Approve/ Disapprove animated lighting.* Williams explained that these lights would be computer programmed with movement for holidays, attracting attention to businesses. Could be near signal intersections; this movement would be considered flashing that is not allowed currently. This is brought forth as a request by a current business owner. The Mayor questioned busy intersections; others all agreed that it would cause traffic issues and other businesses to future participate. Oborn discussed that the DRI is looking at these types of lights for revitalization, etc. Discussion took place regarding issues or problems, etc. Williams suggested that the issue be brought back at a later date when more information can be obtained and maybe be tied in with the changes that DRI are looking at. MOTION BY BERGMAN/STURZL TO TABLE THE ISSUE UNTIL A LATER DATE. Mayor concerned with other development and future issues downtown. ALL AYE. MOTION TO TABLE CARRIED.

MATTERS OF EMERGENCY/INFORMATIONAL NATURE:

- Bergman requested opinion of staff and commission members in preview of the council; extraordinary vote; vote of the people; asking if that appropriate. Oborn stated that legal council will be at the meeting.
- Williams explained that he will not be present at the next meeting on April 2; would you like the Assistant Chief be present; Oborn and Mayor stated we will discuss the issue; Mayor and all felt department should be represented. Suggested by all that the Police Chief be present as well.

FUTURE AGENDA REQUESTS AND MEETING DATE:

- Tuesday, March 18, 2014 4:00 PM City Hall (Joint meeting with Parks Buildings and Grounds Committee)
- Tuesday, April 2, 2014 4:00 PM City Hall
- Tuesday, April 22, 2014 4:00 PM City Hall

PLANNING ADJOURNMENT: MOTION BY KIRBY/PELLETIER TO ADJOURN PLANNING COMMISSION MEETING FOR TUESDAY, MARCH 18, 2014 AT 5:40 PM, 6 AYE, 0 NAY; MOTION TO ADJOURN CARRIED.

APPROVED BY: _____ RECEIVED BY: _____