

**CITY OF RHINELANDER
WATER/WASTEWATER COMMITTEE MEETING
MONDAY, January 6, 2014 – 5:00 PM
City Hall, 135 S. Stevens St., Rhinelander**

MINUTES

- I. Meeting was called to order by Chairperson, Joe Salzer.** Attended by committee members George Kirby, Tom Kelly, Sherrie Belliveau, and Mark Pelletier. Others include: Mayor Richard Johns, Blaine Oborn, Tim Kingman, Alex Young, Tony Gilman, and Kyle Rogers of the Northwood's River News.
- II. Approval of regular meeting minutes of December 2, 2013.** Motion was made by Sherrie Belliveau, seconded by Tom Kelly to approve minutes as written. Motion carried.
- III. Departmental Activity Report**
- A. Waste Water Utility – Tim Kingman, Director of Public Works
 - B. Water Utility – Tim Kingman, Director of Public Works
- IV. Unfinished Business**
- V. New Business:**
- A. Discuss /Approve Agreement as to Delinquent Special Assessment and Charges for Oneida County. Tim Kingman and Mayor Johns attended a meeting with the County where discussion of an improved means of sharing information on special assessments was agreed upon. The previous agreement draft will be re-issued by the County and brought before Committee next month.
 - B. Discuss/Approve/Deny claim against the City of Rhinelander in the amount of \$2,382.30 for alleged damages as a result of city cleaning out a clog in the house next door to the claimant (Pelley) DOL: 10/29/13. Motion was made by Sherrie Belliveau, seconded by George Kirby to deny claim based on the city's insurance company's recommendation. Motion carried.
 - C. Discuss/Approve award of selected Vac Truck equipment supply proposal. Motion was made by Mark Pelletier, seconded by Joe Salzer to approve purchase of 2013 Vactor 2115 from Bruce Municipal Equipment for \$380,000 based upon this bid being the best evaluated cost alternative.
 - D. Discuss/Approve providing new water service as requested by new customer (Golden Harvest Market) located at 3125 County Road G. Motion was made by Joe Salzer, seconded by Tom Kelly to deny the request as written. Motion was made by Mark Pelletier, seconded by George Kirby to approve water service contingent upon legal review of agreement including written stipulations of accepting possible future annexation and possible increase in rate while outside the city limits. Motion carried.
 - E. Discuss/Approve recommended modifications to stormwater utility ordinance. Motion was made by Sherrie Belliveau, seconded by George Kirby to approve recommended modification to stormwater ordinance subject to approval of City Council. Motion carried.
 - F. Discuss/Approve requested Rhinelander/Oneida County Airport stormwater utility credit. Motion was made by Joe Salzer, seconded by Mark Pelletier to approve stormwater credit contingent upon owner submittal of letter of commitment and passage of current revision of stormwater ordinance, subject to approval by City Council. Motion carried.

- G. Possible Executive Session pursuant to WI Stat. §19.85(1) (c, e, f, & g) to:
Motion was made by George Kirby, seconded by Mark Pelletier to enter into Executive session.
Motion carried.
- i. Discuss/Approve customer payment plans
 - ii. Discuss/Approve new hiring of employee
 - iii. Discuss/Approve future project costs and schedule options
- H. Adjourn from Executive Session and reconvene in Open Session.
Motion was made by Sherrie Belliveau, seconded by Mark Pelletier to exit Executive session.
Motion carried.

Matters of Emergency/Informational Nature

- A. USDA Rural Development Interceptor project work is delayed under intended schedule. Road closures are no longer in effect and the project work is planned to resume in spring. Work modifications for additional water main on Davenport Street Bridge, Sutliff Street and change of the Cherry Street stormwater system are being completed for consideration.
- B. Seasonal running water credit was started December 16th as published in newspapers and posted on City of Rhinelander web page.
- C. Aeration system improvements and Vac truck supply proposals are underway, future bid work for other WWTP improvements will be completed this next spring (under the WWTP project loan).
- D. Intent to Apply (ITA) and associated Performance Evaluation Ranking Forms (PERFs) were completed and submitted for a total of eight (8) City of Rhinelander utility projects identified for consideration under 2014 Clean Water Fund and Safe Drinking Water loan programs.
- E. Additional test well evaluation for a new Well No. 8 (Well No. 7 satellite), Well No. 9 (in SE Rhinelander area), and associated water main improvements will be completed this winter. A site investigation report has been submitted for the Department for Well No. 8 site.
- F. Introduction of Town & Country Engineering, Inc. personnel and changes to local office operations.

VII. Consideration of Bills & Claims

Motion was made by Sherrie Belliveau, seconded by George Kirby to approve bills & claims in the amount of \$88,647.17 for Water, \$255,727.73 for Wastewater, and \$8,531.28 for Stormwater. Motion carried.

VIII. Future Agenda Requests and Meeting Date

The next meeting is scheduled for February 3, 2014 at 5:00 p.m.

IX. Adjournment

Motion was made by Tom Kelly, seconded by Mark Pelletier to adjourn. Motion carried.

Approved



10 Feb 2014
Joe Salzer, Chairperson

Received By _____

City Clerk/Treasurer's Office