

**CITY OF RHINELANDER
PARKS, BUILDINGS & GROUNDS COMMITTEE
MEETING MINUTES
December 19, 2011 – 4:00 P.M.**

MEMBERS PRESENT: Sherrie Belliveau, Tom Gleason, Joe Salzer, and Tom Kelly, Alex Young (arrived at 4:25 pm)

MEMBERS ABSENT: None

OTHERS PRESENT: Gunder Paulsen, Mayor Dick Johns, and City Administrator Blaine Oborn.

CALL TO ORDER

Chairman Belliveau called the meeting to order at 4:00 p.m. The media was notified, the agenda was posted, and a quorum was present to do business.

APPROVAL OF PAST MEETING MINUTES

The minutes of November 28th were not available for review.

DEPARTMENTAL ACTIVITY REPORT

- See Attached List

UNFINISHED BUSINESS

SKATEBOARD PARK UPDATE

There was no new information at this time.

NEW BUSINESS

DISCUSS/APPROVE CITY HALL RENOVATION

Blaine explained that they had the initial meeting with the contractor, but did not have the full detail. They have a meeting January 3rd, and will get more information then.

The electrical construction will be done first, and the outside will start in the spring.

Sherrie Belliveau asked about furniture for the meeting room.

Alex Young asked about the audio system that had been planned for the Council Chambers. Gunder explained that he had gone to a local business for a bid.

Sherrie felt that they should probably look at options again for both the low and higher end systems.

The lock system for City Hall was discussed, and the committee felt that new locks and knobs would be the best option. Gunder added that both of the plans were in a priority sequence. It was decided to go with Northern Lock and Key.

Gunder explained that he had gotten quotes from both One Prospect and Gaber Electric for the computer wiring in the old WCC office and the executive meeting room, and the committee decided to use One Prospect.

The executive meeting room remodeling was quoted by Radtke Construction and Teschendorf & Schrock. Gunder noted that the quote from Teschendorf included stripping and refinishing. The committee made the decision to use Teschendorf & Schrock. Gunder reported that Carpetiers had given him a quote for carpeting. The committee and Mayor also asked about laminate flooring or refinishing the original wood. Gunder felt that the chairs would destroy the hardwood flooring. Sherrie thought that there would also be an issue with the sound. Tom Gleason felt that carpeting would have a nice appearance, and hardwood may be noisy. The committee made a decision to carpet all three rooms.

Blaine Oborn noted that he felt new chairs were needed, and Sherrie agreed that chairs and a table were needed.

YOUNG/KELLY, MOTION TO APPROVE ALL CITY HALL RENOVATIONS AS DISCUSSED. ALL AYE; MOTION CARRIED.

DISCUSS /APPROVE CITY HALL OFFICE STAFF MOVES

Blaine explained that the old WCC office would be put to use as an office. He noted that the kiosk would be used in the Clerk's office, and there would be a cost to install it. A window would need to be put in that office also. He would do more drawings and bring them back to the committee.

Blaine explained that no office moves have been done in six years. He noted that the storage should be located in the basement instead of upstairs. The basement would then be closed off, with no offices located on that level. The payroll person will be upstairs. There would be as little of remodeling as possible. Finance would also be upstairs. There would be the executive meeting room, which would give alderpersons an area for use.

Sherrie wanted to know what the cost was. Blaine explained that he was trying to be as minimal as possible, and they could do as much with staff labor as possible. Sherrie asked for him to get an estimate on cost, break it down, and tell the committee where the money will come from. She also asked if he could bring in figures for the drop ceiling.

TRAIN REPAIR UPDATE

Gunder had talked to Autumn Painting. It would be \$7500 to paint two cars. He still had not heard from the other person about quotes. Sherrie asked where the money for this would come from. She felt that there was time to get this done, since the train convention wasn't till 2013. Blaine noted that they would do annual borrowing.

Gunder felt he could get a better price.

Alex Young noted that the PPHC board had not met, and they needed to take care of the historical things at the Museum.

Tom Kelly thought that someone should check out Tomahawk since they did a similar painting. Alex thought that maybe they could get some businesses to contribute.

NEW BUSINESS

DISCUSS/APPROVE FEDERAL BUILDING QUIT CLAIM DEED

Blaine explained that this was just for informational purposes. He noted that if there were changes, he would submit them to the Council.

MATTERS OF EMERGENCY/INFORMATIONAL NATURE - None

CONSIDERATION OF BILLS & CLAIMS

YOUNG/SALZER, MOTION TO APPROVE THE CLAIMS IN THE AMOUNT OF \$2762.39 ALL AYE; MOTION CARRIED.

FUTURE AGENDA REQUESTS AND MEETING DATE

Office Staff Moves

Additional Quotes for City Hall Renovations

PPHC General Repairs

Tree Inventory

The next regular meeting will be held on Monday, January 23, 2012 at 4:00 p.m. at City Hall

ADJOURNMENT

KELLY/YOUNG, MOTION TO ADJOURN THE DECEMBER 19, 2011 PARKS, BUILDINGS & GROUNDS COMMITTEE MEETING AT 5:15 P.M. ALL AYE; MOTION CARRIED.

APPROVED BY _____

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