

**CITY OF RHINELANDER  
PUBLIC WORKS COMMITTEE MEETING  
DECEMBER 1, 2011 – 4:30-5:15 PM**

**MEMBERS PRESENT:** Chairman Mark Pelletier, Sherrie Belliveau, Tom Gleason and Joe Salzer.

**MEMBERS ABSENT:** Sonny Paszak.

**OTHERS PRESENT:** Mayor Dick Johns, Public Works Director Randy Knuth, City Administrator Blaine Oborn, Parks Buildings & Grounds Director Gunder Paulsen, and Kyle Rogers of the Northwoods River News

**Call to Order and Roll Call**

Chairman Mark Pelletier called the meeting to order. The media was notified, the agenda was posted and a quorum was present to do business.

**Approval of Minutes**

**MOTION BY PASZAK, SECOND BY GLEASON, TO APPROVE THE MINUTES DATED 11/3/11. 4 AYE, 0 NAY, 1 ABSENT (PASZAK); MOTION CARRIED.**

**Departmental Activity Report** – presented by Public Works Director Randy Knuth.

**Unfinished Business**

**Update on Request for Proposals for the creation of a Storm Water Utility**

Blaine distributed copies of the Request for Proposals which has been sent to a number of engineering firms. He discussed the proposed timeline with the Committee.

**New Business**

**Discuss/approve the selection of equipment to purchase for 2012 and submit Advertisement for Bids in local newspaper**

Randy submitted a list of equipment he would like to purchase, along with the specifications and proposed advertisement for bids. Randy noted that he would like to accept bids for only International trucks, as that is what they use now. He is requesting approval to purchase the following items, with the estimated costs as shown:

1. Tandem Axle Dump Truck (trade 1998 IHC dump truck) - \$112,500
2. Single Axle Dump Truck with underbody scraper and tailgate sander (trade 1998 IHC dump truck) - \$106,300
3. ½ ton 4x4 pickup truck with plow package (replace 1994 pickup truck) - \$25,000
4. Bobcat type skid steer with attachments, to be shared with the Parks Department, for sidewalk cleaning - \$22,600

Randy would also like to purchase a new wood chipper (\$35,700), which can be paid for with recycling account funds. The existing chipper will be kept as a spare.

Randy noted there is also a need to replace a 1997 one-ton pickup with a dump box; this will be addressed after bids are received, and would need separate approval by the Committee before proceeding.

**MOTION BY PELLETIER, SECOND BY GLEASON, TO APPROVE THE SELECTION OF EQUIPMENT TO PURCHASE FOR 2012 AND APPROVE SUBMITTING ADVERTISEMENT FOR BIDS IN THE LOCAL NEWSPAPER. 4 AYE, 0 NAY, 1 ABSENT (PASZAK); MOTION CARRIED.**

Discuss/approve sidewalk snow removal

Blaine noted that immediately after our first snowfall, we began to receive complaints about Lincoln Street. There is some question as to who is to be responsible for removing the snow. The Committee reviewed a map provided by Gunder Paulsen, showing the sidewalks the City maintains. The Committee also reviewed the minutes from the 11/4/10 public information meeting on the Lincoln Street Pathways Project. It was noted that it was clearly stated at that meeting that the abutting property owners would be responsible for clearing the sidewalks. The Committee noted that this sidewalk is being treated the same as all other sidewalks in the City.

After some discussion, the Committee agreed that the City should continue to follow the same procedures for sidewalk snow removal. Blaine advised that a letter will be sent to all Lincoln Street property owners, advising them of their responsibility.

**Matters of Emergency/Informational Nature** – nothing to report.

**Consideration of Bills & Claims** - there were no claims for approval at this time; the bills will be referred to Council for approval.

**Future Agenda Requests and Meeting Date**

Future Agenda Requests

- Purchase of DPW Equipment

Meeting Date

- Thursday, December 29, 2011 at 4:30 p.m.

**Adjournment**

**MOTION BY GLEASON, SECOND BY BELLIVEAU, TO ADJOURN THE DECEMBER 1, 2011 PUBLIC WORKS COMMITTEE MEETING AT 5:15 P.M. 4 AYE, 0 NAY, 1 ABSENT (PASZAK); MOTION CARRIED.**

Approved By \_\_\_\_\_ Received By \_\_\_\_\_

mlr