

**CITY OF RHINELANDER  
PARKS, BUILDINGS & GROUNDS COMMITTEE  
MEETING MINUTES  
November 28, 2011 – 4:00 P.M.**

MEMBERS PRESENT: Sherrie Belliveau, Tom Gleason, Joe Salzer, Tom Kelly,  
and Alex Young (arrived at 4:40 p.m.)

MEMBERS ABSENT: None

OTHERS PRESENT: Gunder Paulsen, Mayor Dick Johns, City Administrator  
Blaine Oborn,

CALL TO ORDER

Chairman Belliveau called the meeting to order at 4:00 p.m. The media was notified, the agenda was posted, and a quorum was present to do business.

APPROVAL OF PAST MEETING MINUTES

GLEASON/KELLY, MOTION TO APPROVE THE MINUTES OF AUGUST 29 &  
OCTOBER 24, 2011, WITH CORRECTION TO THE AUGUST MINUTES ON PAGE  
3. 4 AYE, 1 ABSENT (YOUNG); MOTION CARRIED.

DEPARTMENTAL ACTIVITY REPORT

- See Attached List

UNFINISHED BUSINESS

SKATEBOARD PARK UPDATE

There was no new information at this time.

NEW BUSINESS

DISCUSS/APPROVE CITY HALL RENOVATION

Blaine Oborn gave the committee a financial update. He noted that there would be some moving around so there may be costs associated with that.

Sherrie Belliveau noted that they would resubmit the roofing since there was more to it. Gunder Paulsen explained that Fire Chief Terry Williams brought up the need for a vent for the water drain system, which would mean punching a hole in the roof, and it could be an added cost.

Sherrie stated that they had requested a breakdown from Teschendorf & Schrock, but they did not provide it till the bid was awarded. Blaine noted that they would have to do that for the pay requests.

DISCUSS /APPROVE CITY HALL MONITORING SYSTEMS

Gunder explained that they have had problems with boilers shutting down. The Sensaphone plugs into the existing phone line to get an alert if the temperature drops below an agreed upon number. One could also be put in the boiler room for water detection problems. Motion sensors are available also.

Blaine Oborn noted that this would come from the borrowing.

GLEASON/KELLY, MOTION TO APPROVE PURCHASING A SENSAPHONE MODEL #FDG-400 AT A COST OF \$700.00. 4 AYE, 1 ABSENT (YOUNG); MOTION CARRIED.

DISCUSS /APPROVE PPHC TRAIN REPAIR

Gunder reported that the cost came in higher than expected. He had called the person that had done the Camp Five Train in Laona, but had not heard anything from him. Sherrie said that this was too expensive right now. She thought it may not hurt to call Tomahawk, as they recently did this.

SALZER/KELLY MOTION TO DENY THE PPHC TRAIN REPAIR. ALL AYE; MOTION CARRIED.

DISCUSS/APPROVE CHAINSAW SCULPTURES TREE CARVING IN PIONEER PARK

Sherrie explained that there wasn't any money for this. Blaine thought that it could be worked on every year during the fair, and it would be advertising for the sculptor. Sherrie thought that perhaps Gunder should speak with him about getting donations.

DISCUSS APPROVE CITY HALL OFFICE STAFF MOVES

Blaine explained that there hadn't been any office moves in six years. He noted that the storage should be in the basement instead of upstairs, and the basement could be closed off. The remodeling would be minimal. Finance would be put upstairs, and also a meeting room.

Sherrie wanted to know what the cost would be, and asked for estimates.

MATTERS OF EMERGENCY/INFORMATIONAL NATURE

There were no items to discuss.

CONSIDERATION OF BILLS & CLAIMS

SALZER/KELLY, MOTION TO APPROVE THE CLAIMS IN THE AMOUNT OF \$16,168.58. ALL AYE; MOTION CARRIED.

FUTURE AGENDA REQUESTS AND MEETING DATE

Skateboard Park Update  
Office Staff Moves  
City Hall Renovations with Breakdown from Teschendorf & Schrock  
Train Repair Update

The next regular meeting will be held on Monday, December 19th, 2011 at 4:00 p.m. at City Hall

ADJOURNMENT

KELLY/GLEASON, MOTION TO ADJOURN THE NOVEMBER 28, 2011 PARKS, BUILDINGS & GROUNDS COMMITTEE MEETING AT 4:50 P.M. ALL AYE; MOTION CARRIED.

APPROVED BY \_\_\_\_\_

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