

**CITY OF RHINELANDER  
WATER/WASTEWATER COMMITTEE MEETING  
SEPTEMBER 6, 2011 – 5:00-6:15 PM**

**MEMBERS PRESENT:** Chairman Mark Pelletier, Tom Kelly, Sonny Paszak and Joe Salzer.

**MEMBERS ABSENT:** Alex Young.

**OTHERS PRESENT:** Mayor Dick Johns, Frank Brey and Michael Cullen of Town & Country Engineering, Asst. Supt. Tim Phelan, Wastewater Superintendent Tim Kingman and Kyle Rogers of the Northwoods River News.

Call to Order and Roll Call

The meeting was called to order by Chairman Mark Pelletier at 5:00 p.m. The media was notified, the agenda posted, and a quorum present to do business.

Approval of Minutes

MOTION BY PASZAK, SECOND BY SALZER, TO APPROVE MEETING MINUTES OF 8/2/11. 4 AYE, 0 NAY, 1 ABSENT (YOUNG); MOTION CARRIED.

Departmental Activity Report

Wastewater Superintendent Tim Kingman and Assistant Superintendent Tim Phelan gave their monthly reports.

Unfinished Business – None.

New Business

Discuss/Approve roofing project for Water Utility building at 1032 Coon St.

Tim Phelan reported that they had received two bids, one from Nasi Roofing, LLC, in the amount of \$32,483.00, and one from Kulps of Stratford, in the amounts of \$36,420.00 and \$39,575.00, which included different types of material. Sonny Paszak asked if this was in the budget, and Tim was not sure, but felt they could find the money for it. Michael Cullen of Town & Country Engineering stated that they would be putting in wood block and rigid insulation, and would go over the top of the metal roof. Mark felt that they should have Tim Phelan get more information on this, and it could go to City Council for approval.

Discuss/Approve Ratification of pay requests in the total amount of \$769,759.68 for the Wastewater Treatment Plant Project

MOTION BY SALZER, SECOND BY KELLY, TO APPROVE RATIFICATION OF PAY REQUESTS IN THE TOTAL AMOUNT OF \$769,759.68.(CONTRACT A - \$648,367.51, CONTRACT B - \$8,225.00 AND CONTRACT C - \$113,167.17) FOR THE WASTEWATER TREATMENT PLANT PROJECT. 4 AYE, 0 NAY, 1 ABSENT (YOUNG); MOTION CARRIED.

Discuss/Approve Work Directives and Change Orders for Contracts A, B and C

Michael Cullen noted that there was a mistake made by Town & Country for heat exchange for piping, and \$1,864.00 will be reimbursed to the City.

MOTION BY PASZAK, SECOND BY SALZER, TO APPROVE CHANGE ORDER #10 IN THE AMOUNT OF \$11,201.00. 4 AYE, 0 NAY, 1 ABSENT (YOUNG); MOTION CARRIED.

Discuss/Approve issue of Contract A (Miron Construction Company, Inc.) Substantial Completion Certificate.

MOTION BY SALZER, SECOND BY PASZAK, TO APPROVE ISSUE OF CONTRACT A (MIRON CONSTRUCTION COMPANY, INC) SUBSTANTIAL COMPLETION CERTIFICATE. 4 AYE, 0 NAY, 1 ABSENT (YOUNG); MOTION CARRIED.

Discuss/Approve the general contract award for the Kemp Street Lift Station Project to James Peterson & Sons, Inc for \$546,144.40, including base and supplemental bid amounts

Michael Cullen noted that the pumps and control panels were in the bid, and this should be completed sometime in December 2011.

MOTION BY KELLY, SECOND BY PELLETIER, TO APPROVE THE GENERAL CONSTRUCTION CONTRACT FOR THE KEMP STREET LIFT STATION WITH JAMES PETERSON & SONS, INC. FOR \$546,144.40, INCLUDING BASE AND SUPPLEMENTAL BID AMOUNTS. 4 AYE, 0 NAY, 1 ABSENT (YOUNG); MOTION CARRIED.

Discuss/Approve the engineering construction services contract for the Kemp Street Lift Station project in the proposed amount of \$47,500 - \$49,500 to complete construction administration, inspection, and grant administration for the project work.

MOTION BY PASZAK, SECOND BY SALZER, TO APPROVE THE ENGINEERING CONSTRUCTION SERVICES CONTRACT FOR THE KEMP STREET LIFT STATION PROJECT IN AN AMOUNT NOT TO EXCEED \$49,500. 4 AYE, 0 NAY, 1 ABSENT (YOUNG); MOTION CARRIED.

Discuss/Approve requested payment (\$30,762.00) for Highway 8 Water Tank painting as recommended by Dixon Engineering, Inc.

MOTION BY PASZAK, SECOND BY SALZER, TO APPROVE THE REQUESTED PAYMENT IN THE AMOUNT OF \$30,762.00 FOR HIGHWAY 8 WATER TANK PAINTING AS RECOMMENDED BY DIXON ENGINEERING, INC. 4 AYE, 0 NAY, 1 ABSENT (YOUNG); MOTION CARRIED.

Discuss/Approve citizen request for reimbursement in the amount of \$167.75 for resolution of sewer backup observed at residence due to City sewer performance.

Tim Phelan explained that he had talked to Frasier's Plumbing & Heating on this. They had gone to check out the problem before talking to the City. They would be getting rid of the bill for this, so the issue has been resolved.

Matters of Emergency/Informational Nature

Michael Cullen thought that the demolition of the existing treatment plant should be finished close to the end of October. Frank Brey thought they would need to see how they would leave it over the winter months. Tim Kingman said that they would be pushing to get the last piece of sewer connected and the pumps offline.

Tim Kingman noted that the City received a loan package and may need to pass a resolution for CWF (Loan 4132-06) for the Barnes Street project.

Tim Kingman reported that \$500,000 and \$750,000 is collected as late water payments through the tax roll. There is a small percentage of customers that live outside the City limits, which aren't available to us through the tax bill process, and the PSC says we cannot send shutoff notices to those customers unless the same procedure is used for all Utility customers. Joe Salzer suggested that Tim Kingman research this and bring in a formal proposal to the next meeting.

Approval of Bills and Claims

MOTION BY KELLY, SECOND BY PASZAK, TO APPROVE BILLS AND CLAIMS IN THE AMOUNT OF \$695,221.06. 4 AYE, 0 NAY, 1 ABSENT (YOUNG); MOTION CARRIED.

Future Agenda Requests and Meeting Date

Future Agenda Requests:

- Shut Off Notice Procedures
- Water Interceptor Project Planning, Design & Cost Estimates – Gene Laschinger

Meeting Date:

- Regular meeting: Tuesday, October 4, 2011 at 5:00 p.m.

Adjournment

MOTION BY PASZAK, SECOND BY KELLY, TO ADJOURN THE SEPTEMBER 6, 2011 WATER/WASTEWATER COMMITTEE MEETING AT 6:15 PM. 4 AYE, 0 NAY, 1 ABSENT (YOUNG); MOTION CARRIED.

Approved By \_\_\_\_\_ Received By \_\_\_\_\_  
Mark Pelletier, Chairman City Clerk/Treasurer's Office