

**CITY OF RHINELANDER
FINANCE, WAGE & SALARY COMMITTEE MEETING
AUGUST 1, 2011 – 5:00-6:10 PM**

MEMBERS PRESENT: Chairman Mark Pelletier, Sherrie Belliveau, Tom Gleason, Joe Salzer and Alex Young.

OTHERS PRESENT: Mayor Dick Johns, Public Works Director Randy Knuth, Finance Director Julie Ostrander, Parks/Animal Shelter Manager Gunder Paulsen, Josh Pudlowski, Clerk/Treasurer Mary Richardson, Kyle Rogers of the Northwoods River News, Police Chief Mike Steffes and Fire Chief Terry Williams.

Call to Order and Roll Call

The meeting was called to order by Chairman Mark Pelletier at 5:00 p.m. The media was notified, the agenda posted, and a quorum present to do business.

Approval of Minutes

MOTION BY SALZER, SECOND BY GLEASON, TO APPROVE THE FINANCE, WAGE & SALARY COMMITTEE MEETING MINUTES OF JULY 5, 2011. 4 AYE, 0 NAY, 1 ABSTENTION (BELLIVEAU); MOTION CARRIED.

Unfinished Business

Discuss/Approve Changes to Rhineland Police Department Telephone and Internet Systems

Mike Steffes stated that due to the TYME system and background checks, the Police Department needs its own server, separate from the Fire Department. As to telephone, the Fire Department has a paging system that's not compatible with the voice over internet system the Police Department needs. Therefore, Mike and Terry have determined that it won't be cost-effective to do something together on this.

Terry is working with his IT person on the items he needs.

Mike advised that he has already switched the internet service to Charter, and the speeds are phenomenal. This will be a savings of approximately \$8,000 per year. The cost for the hardware and software necessary for the VOI phone system is \$22,855.23. Mike has \$11,000.00 available, leaving a shortfall of \$11,855.23. Mike stated that if the Committee will allow him to run the entire amount through his IT budget, he will try to maintain the rest of his departmental budget so that nothing has to come from the General Fund.

Sherrie Belliveau asked about the hardware maintenance. Mike stated that the first year of maintenance is included in the total cost, but he will need to budget for future years. He noted that it looks like a one-time cost of \$4,000 for years 2-5. Mike stated that it will take about 17½

months to recuperate the cost through the savings, but he hopes to not have to take any funds from the General Fund for this project.

MOTION BY SALZER, SECOND BY YOUNG, TO APPROVE CHANGES TO THE RHINELANDER POLICE DEPARTMENT TELEPHONE AND INTERNET SYSTEMS. ALL AYE; MOTION CARRIED.

New Business

Discuss/Approve Animal Shelter Operating Budget

The Mayor advised that the Animal Shelter budget is approximately \$80,000 short; it's his understanding money was taken from the Animal Shelter to balance last year's budget.

Sherrie asked if the Animal Shelter has moved forward on approaching Oneida County about paying their fair share. The Mayor stated that this has not been done yet, and in all fairness, a lot needs to be cleaned up with regard to Shelter operations before we approach the County.

Sherrie asked if there are now additional costs that will necessitate increasing the budget from previous years. Tom Gleason stated that there's nothing we know of at this time. Gunder Paulsen noted that the fees have been increased.

Discuss/Approve Side Letter Agreement with Local 38 re: Partial Vacation Selection

Mike Steffes noted that when the last contract was negotiated, the language was changed to allow vacation to be taken in 4, 8, or 12-hour increments. This has caused difficulty in scheduling, so Local 38 has proposed changing it to require 2 weeks advance notice to use 4- or 8-hour blocks.

MOTION BY BELLIVEAU, SECOND BY YOUNG, TO APPROVE SIDE LETTER AGREEMENT WITH LOCAL 38 REGARDING PARTIAL VACATION SELECTION. ALL AYE; MOTION CARRIED.

Discuss/Approve Deferred Compensation Roth 457(b) Option

Mary Richardson explained that the Deferred Compensation program is now offering a Roth 457(b) option. This would allow employees to utilize payroll deduction for post-tax deferred compensation contributions. Mary noted that we are not required to offer the option, and her office would prefer not to do it at this time as it would result in additional administrative work and cost. Joe Salzer noted that we can implement it later if any employees exhibit an interest in this option.

MOTION BY SALZER, SECOND BY BELLIVEAU, TO DECLINE DEFERRED COMPENSATION ROTH 457(b) OPTION.

Alex Young noted that it may be a good thing to offer a post-tax contribution option, but we should research our options.

VOTE ON MOTION: 4 AYE, 1 NAY (YOUNG); MOTION CARRIED.

Discuss 2012 City Budget Timeline

Julie Ostrander has prepared the 2012 budget timeline based on previous years, as follows:

Wednesday	09/07/11	5:00
Tuesday	09/13/11	5:00
Monday	09/19/11	5:00
Thursday	09/22/11	5:00
Wednesday	10/05/11	5:00

Matters of Emergency/Informational Nature – None.

Approval of Bills and Claims

MOTION BY YOUNG, SECOND BY BELLIVEAU, TO APPROVE BILLS AND CLAIMS IN THE AMOUNT OF \$257,052.53. ALL AYE; MOTION CARRIED.

Future Agenda Requests and Meeting Date

Future Agenda Requests:

- Approval of 6/6/11 and 7/15/11 minutes
- Landfill Update

Meeting Date:

- Thursday, September 8, 2011 at 5:00 p.m.

New Business

Executive Session

MOTION BY YOUNG, SECOND BY GLEASON, TO ADJOURN INTO EXECUTIVE SESSION PURSUANT TO §19.85(1)(e) TO DISCUSS/APPROVE EXECUTIVE SESSION MINUTES DATED 7/5/11 AND 7/15/11. ALL AYE; MOTION CARRIED.

MOTION BY YOUNG, SECOND BY SALZER, TO APPROVE EXECUTIVE SESSION MINUTES DATED 7/15/11. 4 AYE, 0 NAY, 1 ABSTENTION (BELLIVEAU); MOTION CARRIED.

MOTION BY BELLIVEAU, SECOND BY YOUNG, TO ADJOURN FROM EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION. ALL AYE; MOTION CARRIED.

Adjournment

MOTION BY YOUNG, SECOND BY GLEASON, TO ADJOURN THE AUGUST 1, 2011
FINANCE, WAGE AND SALARY COMMITTEE MEETING AT 6:10 PM. ALL AYE; MOTION
CARRIED.

Approved By _____ Received By _____
Mark Pelletier, Chairman City Clerk/Treasurer's Office

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