

**CITY OF RHINELANDER
PARKS, BUILDINGS & GROUNDS COMMITTEE
MEETING MINUTES
May 23, 2011 – 4:00 P.M.**

MEMBERS PRESENT: Sherrie Belliveau, Tom Gleason, Joe Salzer, and Tom Kelly, Alex Young

MEMBERS ABSENT: None

OTHERS PRESENT: Gunder Paulsen, Mayor Dick Johns, City Administrator Bill Bell, Kyle Rogers of Northwoods River News, Cassie Shefchik of the Farmer's Market, and Eric Vaughan

CALL TO ORDER

Chairman Belliveau called the meeting to order at 4:00 p.m. The media was notified, the agenda was posted, and a quorum was present to do business.

APPROVAL OF PAST MEETING MINUTES

SALZER/KELLY, MOTION TO APPROVE THE MINUTES OF MARCH 28, 2011 AS AMENDED, & APRIL 25, 2011. ALL AYE; MOTION CARRIED.

DEPARTMENTAL ACTIVITY REPORT

- See Attached List

UNFINISHED BUSINESS

SKATEBOARD PARK UPDATE

Alex Young reported that they had finished the logo design contest, and have narrowed it down to the top 25 entries. The youth in the schools are voting for the best one. Alex had spoken with Al Jozwiak concerning saving the metal and the ends of the jumps. Sherrie said that people are jumping the fence and using the old park right now, and felt it needed to be taken down.

NEW BUSINESS

DISCUSS/APPROVE COORDINATION OF 4TH OF JULY ACTIVITIES AT HODAG PARK BY ERIC VAUGHAN

Eric Vaughan explained that he had coordinated the 4th of July activities previously with the Jaycees, and would do it same way this year. They would try not to duplicate vendors as far as items sold. Gunder would be putting up the fencing and do the clean up.

Sherrie told Eric to work closely with Gunder, and Gunder noted that Eric may want to contact Kim Swisher for advice since she had coordinated the 4th of July for the Chamber of Commerce in the past.

SALZER/KELLY, MOTION TO APPROVE ERIC VAUGHAN COORDINATING THE 4TH OF JULY ACTIVITIES AT HODAG PARK. ALL AYE, MOTION CARRIED.

DISCUSS/APPROVE LOG CABIN DONATION FOR PPHC

Gunder explained that someone has a very old small log cabin that they would like to donate to the museum. He was going to go look at it. Sherrie told him to bring back information on it. Bill Bell reminded them that there would be moving expense and the expense of making it ADA accessible.

DISCUSS PARKS SIGNAGE

Gunder explained that Tina Werres of the Fair Committee wanted to put up a fair sign, but the M*A*S*H* blood drive would also be putting one up, so they would have to wait till that event was over.

DISCUSS/APPROVE YMCA LIFEGUARD CONTRACT FOR HODAG BEACH

Sherrie reported that the contract was the same as last year. Bill Bell noted that one change would need to be made concerning police visitation. They could not guarantee that the officers would be available during the scheduled times, so they would need to remove or modify that. Alex Young suggested taking it out of the contract. It was noted that City Attorney, Phil Parkinson would need to review the contract.

GLEASON/YOUNG, MOTION TO APPROVE THE YMCA LIFEGUARD CONTRACT FOR HODAG BEACH WITH OMISSION AS DISCUSSED, AND SUBJECT TO REVIEW & APPROVAL BY THE CITY ATTORNEY. ALL AYE; MOTION CARRIED.

DISCUSS/APPROVE NEW SIGNAGE FOR HODAG FARMER'S MARKET

Cassie Shefchik of the Farmer's Market explained that they would like to put up a more permanent sign near the main entrance of Pioneer Park. The sign would have a roof on it, and you could see it from both sides. It would be the same height as the old one and would be put in the same spot. Tom Gleason asked if visibility coming out of the park would be blocked, and Cassie told him no. Bill Bell said the Chief Steffes, himself, and Gunder would check out the site prior to City Council.

YOUNG/KELLY MOTION TO APPROVE PLACEMENT OF A NEW SIGN BY HODAG FARMER'S MARKET, WITH THE FARMER'S MARKET TO PAY FOR AND MAINTAIN. ALL AYE; MOTION CARRIED.

MATTERS OF EMERGENCY/INFORMATIONAL NATURE

Sherrie felt that since Bill Bell was leaving, they didn't want to put money into renovation if the new Administrator had other plans. Alex agreed that they should let the new Administrator decide, but the exterior work still needed to be done, and setting up the committee room should be taken care of. Mayor Johns added that the wiring also needed to be taken care of. Gunder noted that the fixtures should be changed and the ballasts are not very energy efficient, and should also be replaced.

Mayor Johns said that there would be some people coming at the end of June who could possibly paint the Council Chambers.

Terry Williams reported that he had talked to Sherrie a month ago about using the old skate park for a future training tower to be used by the Fire and Police Departments. They are looking into some potential grants to get training the facilities completely paid for.

CONSIDERATION OF BILLS & CLAIMS

SALZER/KELLY, MOTION TO APPROVE THE CLAIMS IN THE AMOUNT OF \$5685.74. ALL AYE; MOTION CARRIED.

FUTURE AGENDA REQUESTS AND MEETING DATE

The next regular meeting will be held on June 27, 2011 at 4:00 p.m. at City Hall

Log Cabin
Skateboard Park Update
Fire Dept/Police Dept Training Tower in Old Skate Park Area
4th of July Activities
City Hall Renovation Project

ADJOURNMENT

KELLY/GLEASON, MOTION TO ADJOURN THE MAY 23, 2011 PARKS, BUILDINGS & GROUNDS COMMITTEE MEETING AT 4:50 P.M. ALL AYE; MOTION CARRIED.

APPROVED BY _____

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