

**CITY OF RHINELANDER  
ECONOMIC DEVELOPMENT COMMITTEE  
FRIDAY, APRIL 8, 2011 11:00 AM  
CITY HALL COUNCIL CHAMBERS**

**MINUTES**

- I. **Call to Order and Roll Call**  
**Members Present: Sturzl, Pelletier, Freudenberg, Fabich, Mayor Johns and Bill Bell.**  
**Members Absent: Brauer and Williams**  
**Others Present: Van Zile, Kyle Rogers of Northwoods River News and Bob Berns.**
  
- II. **Review of Past Meeting Minutes**  
**FABICH/FREUDENBERG TO APPROVE THE MINUTES OF THE 2/22/11 MEETING. ALL AYE, 0 NAY; MOTION CARRIED.**
  
- III. **Unfinished Business:**
  - A. Discuss/Approve Next Steps toward Creation of Rhinelander Area Community Foundation and Board of Directors

The Committee discussed what qualities would be important to have in Board members for the Community Foundation. It was felt that the Community Foundation Board should: consist of local business decision makers, have connections with people in the community, include someone with fundraising and Foundation experience, include government and education representatives, be comfortable with interacting with the media, include at least two Community-At-Large members and represent diversity in regards to age, gender and background.

The Committee came up with a list of potential Community Foundation Board members. It was stated that the people chosen would be asked to represent their individual accomplishments and would not be asked to represent their employer's activities.

It was decided that the Board of Directors' Roles and Responsibilities summary would need to be drafted prior to meeting with potential candidates.

It was also stated that the Community Foundation would need to come up with some type of annual events list. Van Zile suggested that they recruit two people right away and get their ideas ASAP.

Mayor Johns felt the Committee should research and learn more about how other Foundations operate from asking them about their past experiences.

Interim appointments were discussed until a permanent Board could be established. Sturzl agreed to be the President and Van Zile volunteered to perform the duties of Secretary for the Board of Directors of the Community Foundation during this time.

**FREUDENBERG/PELLETIER TO APPROVE THE INTERIM APPOINTMENT OF JOE STURZL AS PRESIDENT AND LEAH VAN ZILE AS SECRETARY FOR THE COMMUNITY FOUNDATION BOARD OF DIRECTORS. ALL AYE, 0 NAY; MOTION CARRIED.**

- B. The Committee may enter into Executive Session pursuant to WI Stat. §19.85 (1) (e) (i) to discuss Current, Pending and/or Potential City Economic Development Projects.  
**FABICH/FREUDENBERG TO ENTER INTO EXECUTIVE SESSION PURSUANT TO WI STAT. §19.85 (1) (E) (I) TO DISCUSS CURRENT, PENDING AND/OR POTENTIAL CITY ECONOMIC DEVELOPMENT PROJECTS. ALL AYE, 0 NAY; MOTION CARRIED.**

**STURZL/FREUDENBERG TO ADJOURN FROM EXECUTIVE SESSION AND RECONVENE IN OPEN SESSION. ALL AYE, 0 NAY; MOTION CARRIED.**

**IV. New Business:** None

**V. Matters of Emergency/Informational Nature:** None

**VI. Future Agenda Requests and Meeting Date**

Review samples of other Community Foundations' By- Laws and discuss.

Discuss/Approve Community Foundation Board of Director term limits and rotation of terms.

Review other Community Foundations' procedures for handling donations and fiscal management/reporting.

**VII. Adjournment**

**FREUDENBERG/FABICH TO ADJOURN THE APRIL 8, 2011 ECONOMIC DEVELOPMENT COMMITTEE MEETING. ALL AYE, 0 NAY; MOTION CARRIED.**

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APPROVED BY

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RECEIVED BY