

**CITY OF RHINELANDER
FINANCE, WAGE & SALARY COMMITTEE MEETING
APRIL 4, 2011 – 5:00-6:10 PM**

MEMBERS PRESENT: Chairman Mark Pelletier, Sherrie Belliveau, Tom Gleason, Joe Salzer and Alex Young (5:15 p.m.)

OTHERS PRESENT: Golf Course Superintendent Joe Andersen, Administrator Bill Bell, Ald. Bill Freudenberg, Public Works Director Randy Knuth, Mayor Richard Johns, Finance Director Julie Ostrander, Clerk/Treasurer Mary Richardson, Kyle Rogers of the Northwoods River News and Police Chief Mike Steffes. Brad Brunsch, Amy Olejniczak, Jim Robertson and Bob McKinney of One Prospect.

Call to Order and Roll Call

The meeting was called to order by Chairman Mark Pelletier at 5:00 p.m. The media was notified, the agenda posted, and a quorum present to do business.

Approval of Minutes

MOTION BY SALZER, SECOND BY GLEASON, TO APPROVE THE FINANCE, WAGE & SALARY COMMITTEE MEETING MINUTES OF MARCH 7, 2011. 4 AYE, 0 NAY, 1 ABSENT (YOUNG); MOTION CARRIED.

Unfinished Business – None.

New Business

Discuss/Approve One Prospect Technologies Managed IT Services Proposal

Administrator Bill Bell noted that managed IT services were mentioned in previous discussion of cost savings. We talked to the Oneida County IT Department and the service provider for the Police and Fire Departments, but these were not cost effective options.

Amy Olejniczak stated that One Prospect currently serves the Rhineland District Library and the School District. There are 5 technicians in the Rhineland office, and 20 company-wide. They also offer remote desktop support. The Total Care Agreement includes 24/7 monitoring of the servers, with data reports automatically sent to the technicians. The rate would be \$85/hour (or \$105/hour with a Senior Engineer). The City can purchase block hours in any increment; One Prospect will provide a monthly report showing how many hours we've used and our balance.

Bill stated that he recommends approval; we are currently paying \$103/hour, so this will be an immediate cost savings.

Alex Young arrived at 5:15 p.m.

Finance Director Julie Ostrander asked if our bills can be broken down by department, and Amy stated that they could. Julie asked how we'd make requests for support. Amy stated it's easier to have one contact, but they can field calls as issues arise. Bill noted that we currently use a "service request" email contact, which keeps the Administrator's office aware of any calls for service. Joe Andersen asked if the block hour rate would be the same on evenings, weekends and holidays. Amy stated it would change; they do have rates for emergency hours. Bill noted that we have a VOI phone system, so we had One Prospect look at that to make sure they're comfortable with it. Joe Andersen noted that they also met with him at the Golf Course to look at the hardware and software.

MOTION BY PELLETIER, SECOND BY GLEASON, TO APPROVE ONE PROSPECT TECHNOLOGIES MANAGED IT SERVICES PROPOSAL. ALL AYE; MOTION CARRIED.

Discuss/Approve Replacement Police Squad Bids for Rhinelander Police Department

Police Chief Mike Steffes stated that he wants to continue with Chevy vehicles, for local repairs. Bids were received from Rhinelander GM and Ewald Automotive. Rhinelander GM was the low bidder, at \$25,790 for a Caprice to replace a front-line squad, and \$20,775 for an Impala to replace an unmarked vehicle, for a total of \$46,565.00. \$46,000 was budgeted; the additional \$565 will come from the non-lapsing vehicle replacement account. Sherrie Belliveau asked about the process of selling the two used vehicles. Mike stated he started using eBay last year; we got \$5,000-\$6,000 per car, when we used to get about \$1,000 from parts buyers.

MOTION BY SALZER, SECOND BY GLEASON, TO APPROVE PURCHASE OF TWO SQUAD CARS FROM RHINELANDER GM IN THE TOTAL AMOUNT OF \$46,565.00, WITH \$46,000 BUDGETED AND \$565.00 FROM THE NON-LAPSING VEHICLE REPLACEMENT ACCOUNT. ALL AYE; MOTION CARRIED.

Discuss 2010-2011 Cost Savings Analysis

Bill noted that the Committee wanted to schedule some meetings to talk about cost savings. Mark Pelletier felt we should have full Council meetings, so everyone is fully involved. All Department Heads will be invited to attend. The Committee agreed to schedule a special Council meeting on the 3rd Monday of every month, from 5:00 – 7:30 p.m. The first budget planning session will be Monday, April 18, 2011 at 5:00 in Council Chambers.

Matters of Emergency/Informational Nature

Mark noted that we missed putting the ambulance update on this agenda. Fire Chief Terry Williams stated he could provide unofficial numbers tonight. Our first payment from Medicare was \$119,857.79, which is only through December 2010, so we can expect about that much again for the 1st quarter of 2011. We are averaging \$12,200/month from private pay and insurance, and we also receive rent from Aspirus. Terry noted that some expenses need to

come out of that, but the ambulance is doing well. Terry will put together a formal report for the next meeting.

Bill noted that interviews for Water/Wastewater Superintendent are set for tomorrow, from 8:00 – 4:30 p.m.

Joe Salzer stated he read an article last week in the Wausau Daily Herald, where Merrill's Committee of the Whole moved to terminate their administrator, and there is some question about the legality of their action, due to the way the agenda was worded. Joe noted that the wording was vague, and is virtually identical to the wording on our agendas. He would like to get the City Attorney's opinion on this for the next meeting and discuss the possibility of changing how we do things. Bill noted that the City Attorney is the one who established the language now used on our agendas.

Approval of Bills and Claims

MOTION BY SALZER, SECOND BY BELLIVEAU, TO APPROVE BILLS AND CLAIMS IN THE AMOUNT OF \$242,041.17. ALL AYE; MOTION CARRIED.

Future Agenda Requests and Meeting Date

Future Agenda Requests:

- Recognition and Rewards Program
- Ambulance Update
- Review Agenda Procedures

The next meeting is set for Monday, May 2, 2011 at 5:00 p.m.

Adjournment

MOTION BY GLEASON, SECOND BY PELLETIER, TO ADJOURN THE APRIL 4, 2011 FINANCE, WAGE AND SALARY COMMITTEE MEETING AT 6:10 PM. ALL AYE; MOTION CARRIED.

Approved By _____ Received By _____
Mark Pelletier, Chairman City Clerk/Treasurer's Office

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