

**CITY OF RHINELANDER
PARKS, BUILDINGS & GROUNDS COMMITTEE
MEETING MINUTES
March 28, 2011 – 4:00-5:10 P.M.**

MEMBERS PRESENT: Sherrie Belliveau, Tom Gleason, Joe Salzer, and Tom Kelly, Alex Young

MEMBERS ABSENT: None

OTHERS PRESENT: Gunder Paulsen, Mayor Dick Johns, City Administrator Bill Bell, Craig Mandli from the Star Journal, and others per attached list

CALL TO ORDER

Chairman Belliveau called the meeting to order at 4:00 p.m. The media was notified, the agenda was posted, and a quorum was present to do business.

APPROVAL OF PAST MEETING MINUTES

SALZER/YOUNG, MOTION TO APPROVE THE FEBRUARY 28, 2011 MINUTES. ALL AYE; MOTION CARRIED.

DEPARTMENTAL ACTIVITY REPORT

- See Attached List

UNFINISHED BUSINESS

DISCUSS/APPROVE SKATEBOARD PARK SITE

Alex Young reported that they would like approval to use the site they have chosen. They had discussed the skateboard park with the BMX club as well. Alex provided a map of the area where they would like to put the park, and noted that it would be open to bikes and rollerblades too. Because of the concrete, they need a dry area. The group would like to start fundraising for this. They are calling the organization Rhinelander Youth Extreme Sports Alliance. Alex noted that the cost would probably be around \$300,000.00, to have something similar to what Stevens Point has.

Pat Finlan explained that he had been in contact with a company that builds skateboard parks, and the base price would be \$275,000.00 plus additional design costs.

Sherrie suggested having a public informational meeting, and Alex agreed, noting that they may invite the public to come in and help with the final design. He added that Tammy from Kids In Need has been in contact with the schools and they are going to launch a logo contest. The entries need to be in by May 13th, and there will be prizes.

Gunder asked if anyone had ideas about what to do with the existing park. Pat Finlan thought it should be demolished, but felt someone should go in and look at it.

GLEASON/KELLY, MOTION TO PROCEED WITH FUTURE PLANS, AND APPROVE THE SKATEBOARD PARK SITE AT WEST PARK. ALL AYE; MOTION CARRIED.

DISCUSS/APPROVE SITE PLAN FOR FISHING PARK

Frank Brey explained that they were going to be restoring the Wastewater Treatment Plant site once it is demolished. They have the contractor lined up to do the work, and since the plan calls for two sewer laterals, they need to know where the shelter or restroom will be. It was decided to postpone this until the next month's meeting.

DISCUSS/APPROVE USE AGREEMENT WITH BMX CLUB

Bill Bell noted that the agreement with the BMX Club would have a 10 year term, with three year automatic renewals. Mayor Johns asked what would happen if the group disbanded, and Alex Young stated that the terms of the lease would then be broken.

Citizen Rob Frederick had concerns over the facility not being available for use by the general public, which was the original intent.

Brian Stutterant explained that the hours would be spelled out in the updated version of the contract, and the track would be closed from sundown to sunrise or for inclement weather.

Sherrie wanted the committee to have the correct copy of the agreement, and thought they could get together as a small group and bring this back to the committee.

GLEASON/YOUNG, MOTION TO TABLE TILL NEXT MONTH'S MEETING. ALL AYE; MOTION CARRIED.

NEW BUSINESS

DISCUSS/APPROVE LONG TERM USE AGREEMENT WITH ART START

Bill Bell explained that the agreement goes through everything they had talked about. It would be a 10 year agreement with 3 year auto renewal. Payment would be \$1.00 per year. Art Start would provide all utilities and snow removal into and out of the building, and liability and property insurance. The City would provide property insurance for the building itself. It would be a month or two before everything was processed with the GSA.

SALZER/YOUNG, MOTION TO POSTPONE VOTE AND TAKE THE APPROVAL OF THE LONG TERM USE AGREEMENT WITH ART START TO CITY COUNCIL. ALL AYE; MOTION CARRIED.

DISCUSS/APPROVE USE OF PIONEER PARK FOR THE 2011 HODAG FARMER'S MARKET TO START JUNE 18TH

Cassie Shefchik told the group that the Farmer's Market would be in Pioneer Park every Saturday from June 18th through October 15th, and would have approximately 30 vendors.

YOUNG/GLEASON, MOTION TO APPROVE THE HODAG FARMER'S MARKET IN PIONEER PARK. ALL AYE; MOTION CARRIED.

DISCUSS/APPROVE USE OF PIONEER PARK FOR CRITTER FEST ON MAY 28, 2011 FROM 8 AM TO 1 PM

Cassie explained that the Critter Fest was part of Farmers Market. They will have farm animals, and a pony ring, which is through an insured company.

Sherrie asked her to make sure they had proof of insurance.

YOUNG/KELLY, MOTION TO APPROVE USE OF PIONEER PARK FOR CRITTER FEST ON MAY 28, 2011 CONTINGENT UPON LIABILITY INSURANCE. ALL AYE; MOTION CARRIED.

DISCUSS/APPROVE RESERVATION AND GROOMING OF BALL FIELDS ON VARIOUS WEEKENDS

Gunder Paulsen noted that they ran into problems last year with people using the ball fields when there were games. He and Bill Bell felt that they should have signage designating the use of the fields for the ball clubs.

Gunder stated that he had talked to the Diamond Club to help get ball players to do the prepping of the fields. They may have players that could come on the weekend and do the prepping.

YOUNG/KELLY, MOTION TO AUTHORIZE GIVING PREFERENCE TO ORGANIZED LEAGUES FOR USE OF THE BALL FIELDS, AND TO PUT UP SIGNAGE FOR SAME. ALL AYE; MOTION CARRIED.

DISCUSS/APPROVE GIRLS SOFTBALL SALE OF BANNER SPACE ON OUTFIELD FENCE

Phil Schmidt explained that they would like to have banner space and want to sell advertising to make improvements to Pioneer Park. Gunder suggested putting up windproof signs. Bill Bell explained that the signs should be 4' x 2' or 4' x 3', and on the interior of the fence not on the outside. Gunder added that Girls Softball would be in charge of keeping the signs looking good.

GLEASON/YOUNG, MOTION TO APPROVE GIRLS SOFTBALL SALE OF BANNER SPACE ON THE OUTFIELD FENCE. ALL AYE; MOTION CARRIED.

DISCUSS/APPROVE FOOD VENDOR USE OF PARK PERMIT FOR PAUL WEBSTER –
HODAG PARK DURING 4TH OF JULY CELEBRATION

Sherrie explained that the Chamber of Commerce will no longer be in charge of the Hodag Park festivities for the 4th of July. She felt that this event needed to be supervised, and they should look for a sponsor.

YOUNG/GLEASON, MOTION TO POSTPONE APPROVAL OF FOOD VENDOR USE OF PARK PERMIT FOR PAUL WEBSTER TILL THE MAY MEETING. ALL AYE; MOTION CARRIED.

MATTERS OF EMERGENCY/INFORMATIONAL NATURE

Sherrie asked about the damaged light at Pioneer Park, and Gunder noted that it was on the list to be repaired.

CONSIDERATION OF BILLS & CLAIMS

GLEASON/SALZER, MOTION TO APPROVE THE CLAIMS IN THE AMOUNT OF \$24,647.16. ALL AYE; MOTION CARRIED.

FUTURE AGENDA REQUESTS AND MEETING DATE

The next regular meeting will be held on April 25, 2011 at 4:00 p.m. at City Hall

ADJOURNMENT

KELLY/GLEASON, MOTION TO ADJOURN THE MARCH 28, 2011 PARKS, BUILDINGS & GROUNDS COMMITTEE MEETING AT 5:10 P.M. ALL AYE; MOTION CARRIED.

APPROVED BY _____

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