

**CITY OF RHINELANDER
WATER/WASTEWATER COMMITTEE MEETING
FEBRUARY 8, 2011 – 5:00-6:30 P.M.
WATER UTILITY MAINTENANCE SHOP, 1032 COON ST.**

MEMBERS PRESENT: Chairman Mark Pelletier, Sherrie Belliveau, Joe Salzer, Tom Kelly and Sonny Paszak.

OTHERS PRESENT: City Administrator Bill Bell, Mayor Dick Johns, Frank Brey and Michael Schindhelm of Town and Country Engineering, Assistant Water & Wastewater Superintendent Tim Phelan, Kyle Rogers of Northwoods River News, and Water & Wastewater Superintendent John Zatopa.

CALL TO ORDER AND ROLL CALL

Chairman Mark Pelletier called the meeting to order at 5:00 p.m. The media was notified, the agenda was posted, and a quorum was present to do business.

REVIEW OF MEETING MINUTES

MOTION BY PASZAK, SECOND BY KELLY, TO APPROVE MEETING MINUTES OF JANUARY 4, 2011. ALL AYE; MOTION CARRIED.

DEPARTMENTAL ACTIVITY REPORTS

Wastewater Superintendent John Zatopa and Assistant Superintendent Tim Phelan gave their monthly activity reports.

UNFINISHED BUSINESS - None.

NEW BUSINESS

Discuss/Approve Ratification of Pay Request #14 in the Amount of \$678,633.77

MOTION BY PASZAK, SECOND BY SALZER, TO APPROVE RATIFICATION OF PAY REQUEST #14 IN THE AMOUNT OF \$678,633.77 FOR THE WASTEWATER TREATMENT PLANT PROJECT. ALL AYE; MOTION CARRIED.

Discuss/Approve Work Directives and Change Orders for Contracts A, B and C

MOTION BY KELLY, SECOND BY PASZAK, TO APPROVE CHANGE ORDER NO. 5 TO CONTRACT A IN THE AMOUNT OF \$19,812.00. ALL AYE; MOTION CARRIED.

Discuss/Approve Advertising for Water/Wastewater Superintendent Position

Bill Bell noted that this Committee previously reviewed the proposed hiring and interview process, which was also shared with the City Council. The next step is to advertise the position in several places; Bill and John will then review the applications to narrow it down to those to be interviewed. He noted that we previously discussed having Steve Ohm of the DNR participate in the process; he is waiting to hear from their legal department to make sure it's okay for Steve to do that. We will narrow it down to the top 8 candidates and schedule formal interviews; these will include plant tours with staff, Committee interviews with Bill, John and the Mayor present, and a written exam. After we get down to the top 3 candidates, we will have the Police Department do background checks, and Bill will do reference checks. Bill stated that we'd like the new Superintendent to start in early May, to give plenty of time for training with John.

MOTION BY SALZER, SECOND BY BELLIVEAU, TO APPROVE ADVERTISING FOR WATER/WASTEWATER SUPERINTENDENT POSITION AS PRESENTED. ALL AYE; MOTION CARRIED.

Discuss/Approve Quotes from Local Well Drillers

Mike Schindhelm advised that there have been issues getting good water at the new location. Three test wells were previously drilled, only one of which was worth developing, and that well is yielding only 26 gallons per minute. They requested quotes from some local drillers for additional test wells, and also asked for their input as to where they thought the wells should be drilled. We received quotes from Jelinek and Nehls & Webster, and both quotes include costs including and excluding prevailing wage rates for ARRA compliance. Mike noted that prevailing wage rates are an ARRA requirement. The quotes are for three wells, but it's likely we would do only two and then decide if we needed a third. Both of the local drillers recommended getting closer to the highway, which may make the difference.

MOTION BY PASZAK, SECOND BY SALZER, TO APPROVE QUOTE FROM NEHLS & WEBSTER WELL DRILLING FOR UP TO THREE TEST WELLS, AT A COST OF \$21,585.00. ALL AYE; MOTION CARRIED.

Discuss/Approve Payment to A-1 Excavating, Inc. for Manhole Replacement on Shepard Street

John noted that this issue has been discussed and negotiated previously; we have now received a letter from A-1. He stated that from the beginning, we all felt that the amount being requested was extremely high; we believe that one-half would be reasonable.

MOTION BY PELLETIER, SECOND BY PASZAK, TO APPROVE PAYMENT OF \$11,848.00 AS PAYMENT IN FULL TO A-1 EXCAVATING, INC. FOR MANHOLE REPLACEMENT ON SHEPARD STREET. 4 AYE, 1 NAY (SALZER); MOTION CARRIED.

Discuss/Approve Declaration of Surplus Wastewater Plant Equipment to Sell

John stated that as we demo the old plant, we'll have a lot of used equipment that could be sold to anyone who might be interested. The equipment must be designated as surplus before we can sell it.

MOTION BY BELLIVEAU, SECOND BY SALZER, TO APPROVE DECLARATION OF SURPLUS WASTEWATER PLANT EQUIPMENT TO SELL. ALL AYE; MOTION CARRIED.

Discuss/Approve Contract for Pigging of the New Forcemain

MOTION BY PELLETIER, SECOND BY PASZAK, TO APPROVE A CONTRACT WITH AUGUST WINTER FOR PIG LAUNCHER AT A COST OF \$6,926.00, AND A CONTRACT WITH INFRATECH FOR PIG TEST PROGRAM AT A COST OF \$10,920.00. ALL AYE; MOTION CARRIED.

Discuss/Approve Proposal from Liquid Engineering Corporation for In-Service Cleaning & Inspection of the Reservoir

MOTION BY SALZER, SECOND BY BELLIVEAU, TO APPROVE PROPOSAL FROM LIQUID ENGINEERING CORPORATION FOR IN-SERVICE CLEANING AND INSPECTION OF THE RESERVOIR IN THE AMOUNT OF \$5,440.00. ALL AYE; MOTION CARRIED.

MATTERS OF EMERGENCY/INFORMATIONAL NATURE – None.

CONSIDERATION OF BILLS & CLAIMS

MOTION BY BELLIVEAU, SECOND BY PASZAK, TO APPROVE PAYMENT OF BILLS & CLAIMS IN THE AMOUNT OF \$898,613.25. ALL AYE; MOTION CARRIED.

FUTURE AGENDA REQUESTS AND MEETING DATE

1. Approval of executive session minutes of December 7, 2010

The next meeting will be held on Tuesday, March 8 at 5:00 p.m. at City Hall.

ADJOURNMENT

MOTION BY KELLY, SECOND BY PASZAK, TO ADJOURN THE WATER/WASTEWATER COMMITTEE MEETING OF FEBRUARY 8, 2011 AT 6:30 P.M. ALL AYE; MOTION CARRIED.

APPROVED BY _____ RECEIVED BY _____

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