

**CITY OF RHINELANDER  
PUBLIC WORKS COMMITTEE MEETING  
FEBRUARY 3, 2011 – 4:30-5:15 PM  
CITY HALL MEETING ROOM**

**MEMBERS PRESENT:** Chairman Mark Pelletier, Sherrie Belliveau, Tom Gleason, Sonny Paszak and Joe Salzer.

**OTHERS PRESENT:** City Administrator Bill Bell, Mayor Dick Johns, Public Works Director Randy Knuth and Ald. Tom Kelly.

**Call to Order and Roll Call**

Chairman Mark Pelletier called the meeting to order. The media was notified, the agenda was posted and a quorum was present to do business.

**Review Minutes of December 30, 2010**

**MOTION BY PASZAK, SECOND BY BELLIVEAU, TO APPROVE THE DECEMBER 30, 2010 MINUTES. ALL AYE; MOTION CARRIED.**

**Departmental Activity Report**

Public Works Director Randy Knuth presented his activity report for January.

**Unfinished Business** - None.

**New Business**

**City of Rhinelander Public Works Construction Contract (Revised Template) as recommended by CVMIC**

Bill Bell stated that CVMIC would like to see all communities use this template. We've been using a 30+ page document; this new 3-page document would be an appendix to that document. This document updates the liability insurance requirements as recommended by CVMIC and the City Attorney. As CVMIC insures us for contractor liability, we should comply with their recommendations.

**MOTION BY BELLIVEAU, SECOND BY GLEASON, TO APPROVE PUBLIC WORKS CONSTRUCTION CONTRACT (REVISED TEMPLATE) AS RECOMMENDED BY CVMIC. ALL AYE; MOTION CARRIED.**

**Lincoln Street Bicycle/Pedestrian Path & Sidewalk Improvements Contract Amendment No. 1**

Randy Knuth stated that the DOT negotiated the lowest price possible with Strand Associates, and instructed them to come forward with an amendment if they believe additional work is necessary. This amendment covers a variety of extra items, including environmental documentation, wetland investigation, agency coordination, extra hours, survey work, locating section corners, putting together the ROW plat, alternative analysis with St. Mary's properties, crosswalk locations, turning radius, etc. The original contract was for \$63,952.39; this amendment is an increase of \$17,222.07, for a total revised contract amount of \$81,174.46.

Randy noted that there will probably be additional costs involved later on, as we may want to contract out for land acquisition and easements. We've done this work in-house in the past, and it's a difficult and time-consuming process; Randy is hoping we could let the engineering firm handle these items for us. He stated that we also need to decide whether or not we want to have someone supervising the actual construction; that was part of previous contracts for DOT projects, but because this is a local project with reimbursement by DOT, we will have to hire someone if we want the supervision. Randy had some ballpark figures: acquisitions/easements would run around \$8,500, but that cost could double if there are legal complications. If any appraisals are needed, that could run another \$1,500 per parcel. It was agreed that Bill and Randy will discuss this further and bring a recommendation back to the next meeting.

**MOTION BY PASZAK, SECOND BY PELLETIER, TO APPROVE LINCOLN STREET BICYCLE/ PEDESTRIAN PATH & SIDEWALK IMPROVEMENTS CONTRACT AMENDMENT NO. 1 IN THE AMOUNT OF \$17,222.07. ALL AYE; MOTION CARRIED.**

#### **Matters of Emergency/Informational Nature**

Sherrie noted that the Parks Department's Tool Cat broke down; it needed a hydraulic hose, which was a minor part, but which had to be ordered, so we had to rent one for \$1,000 per week. At the recent Parks Committee meeting, there was discussion about getting a second Tool Cat, but the cost was around \$41,000. We now have a new proposal to purchase a Bobcat for \$21,000, including all attachments. Bill noted that we will need to place this matter on a future agenda. He stated that this would be something where money would come back into Randy's budget, so we could do it without borrowing.

#### **Consideration of Bills & Claims**

**MOTION BY BELLIVEAU, SECOND BY SALZER, TO APPROVE BILLS AND CLAIMS IN THE AMOUNT OF \$127,495.97 AND RECOMMEND THEM TO COUNCIL FOR APPROVAL. ALL AYE; MOTION CARRIED.**

#### **Future Agenda Requests and Meeting Date**

##### **Future Agenda Requests**

1. Discuss/Approve Purchase of Bobcat for Snow Removal
2. Discuss/Approve Contract for Land Acquisition and Easements

##### **Meeting Date**

The next meeting of the Public Works Committee will be held on Thursday, March 3, 2011 at 4:30 p.m.

**Adjournment**

**MOTION BY GLEASON, SECOND BY BELLIVEAU, TO ADJOURN THE FEBRUARY 3, 2011  
PUBLIC WORKS COMMITTEE MEETING AT 5:15 P.M. ALL AYE; MOTION CARRIED.**

Approved By \_\_\_\_\_ Received By \_\_\_\_\_

mlr